

THE BYELAWS OF THE ASSOCIATION OF CLINICAL PATHOLOGISTS

INTERPRETATION

1. In these Byelaws where not inconsistent with the subject or context:

The expression "the Articles" means the Articles of Association for the time being of the above-named Association.

Words occurring in these Byelaws and also occurring in the Articles shall bear the same respective meanings in the Byelaws as they bear in the Articles.

2. The Interpretation Act, 1889, shall apply for the purposes of the interpretation of the Byelaws as it applies for the interpretation of an Act of Parliament.
3. The Byelaws shall be construed so as not to conflict with the Articles.

ALTERATION

4. Subject to the provisions of Article 94, the making, amendment or repeal of the Byelaws by the Council shall be effected as follows -

- (A) Any Member of the Council desiring to propose a new Byelaw or an amendment to, or the repeal of, an existing Byelaw must give notice in writing to the Honorary Secretary of his/her intention to propose a resolution in that behalf at a Meeting of the Council. If any Member of the Association (not being a Member of the Council) desires to have proposed a resolution for the adoption of a new Byelaw he/she shall give notice to the Honorary Secretary of the proposed resolution and the Honorary Secretary shall cause the same to be proposed at a meeting of the Council.
- (B) Notice of the proposed resolution shall be included in the notice of the first Meeting of Council held after the expiry of one month from the date on which notice is given to the Honorary Secretary as aforesaid.
- (C) If the resolution is passed by the Council with or without amendment the same shall be effective for the adoption of the new Byelaw or amendment or repeal of an existing Byelaw as the case may be and the Byelaws of the Association shall thereafter be the Byelaws as so altered.
- (D) The Council shall adopt such means as it deems sufficient to bring to the notice of Members all such amendments to the Byelaws, which, so long as they shall be in force, shall be binding on all Members provided nevertheless that no Byelaw shall be inconsistent with or shall repeal anything contained in the Memorandum and Articles of the Association.

5. Every enactment, amendment or repeal of a Byelaw shall be entered, together with the date, by the Honorary Secretary in a copy of the Byelaws kept for that purpose, and shall be initialled by the President, and such copy shall be the authoritative copy of the Byelaws, until the next reprinting of the Byelaws.

MEMBERSHIP

6. Acceptance of candidates for the various categories of membership shall take place in accordance with the following provisions:
 - (A) Nomination forms for Ordinary, Trainee or Extraordinary membership shall be sent to the Honorary Secretary, who chairs the Credentials Committee. A candidature may at any time be withdrawn prior to acceptance by Council.
 - (B) A candidate for Honorary Membership shall be proposed by a Member of Council.
 - (C) The Council shall forthwith consider the candidates who have been duly nominated and if they agree to accept a candidate he/she shall be entitled to the privileges of membership from a date Council may from time to time determine.

- (D) If the Council shall decide not to accept a candidate, the Honorary Secretary shall within seven days thereafter by notice in writing inform the proposer of such fact and also, if the Council so directs, of the reasons therefore and, unless within fourteen days after such notice shall have been served or deemed to be served the proposer shall give notice in writing confirming the nomination, the candidature shall cease. If the rejected candidate's proposer provides notice confirming the nomination, the candidature shall be referred back to Council at its meeting next following, at which a decision shall be taken whether the candidature should be accepted or whether Council should reiterate its repudiation. In keeping with Article 24.6 Council shall not be bound to give any reason for its decision.
- (E) Trainee Members, in good standing, who have completed their training and obtained a substantive post, shall normally be invited to proceed to Ordinary Membership without further application.
- (F) If (including in the number of Ordinary Members the candidates for such Membership so declared accepted) all the candidates for Extraordinary Membership cannot be accepted without the number of Extraordinary Members exceeding the maximum number permitted by the Articles, the candidates for Extraordinary Membership receiving the largest number of favourable votes by Council shall be declared accepted.
- (G) The names of persons proposed as Honorary Members shall be submitted for election to the Association at the next Annual General Meeting upon the recommendation of the Council.

7. (A) Subject to the Articles and until otherwise determined by Council, each Honorary Member, Ordinary Member, Trainee Member and Extraordinary Member permanently resident in the United Kingdom or the Republic of Ireland shall pay to the Association such annual subscription as the Council shall from time to time determine.

Each Honorary Member Ordinary Member, Trainee Member and Extraordinary Member permanently resident elsewhere shall pay to the Association such annual subscription as the Council may from time to time determine, which shall take account of the additional costs of transmission of communications and publications.

Subject to Articles 20.2 and 24, Ordinary members who have retired (retired ordinary members) from clinical practice shall be required to pay a reduced annual subscription as the Council may from time to time determine.

Members accepted at a Council meeting shall pay the appropriate subscription for the remaining portion of the calendar year in which they are accepted.

- (B) In the case of each member to whom the provisions of Byelaw 7(A) apply, and at the discretion of Council, such membership shall be invalidated unless his/her subscription is received by the required date specified by Council.

Copies of the Journal of Clinical Pathology and ACP news shall not be sent to any newly accepted member until the subscription has been received and the Honorary Treasurer so notified.

- (C) All members who shall change their place of permanent residence shall forthwith inform the Honorary Secretary of such change. If a member by reason of a change either of permanent residence or of his/her class of Membership shall become liable to pay a subscription at a different rate, such rate shall become effective when the next payment of subscription shall become due.
- (D) Retired Members shall pay a reduced annual subscription as determined from time to time by the Council.
- (E) Any alteration in the sums determined by Council as the annual subscriptions should not become operative until confirmed by a simple majority of Members present and voting at an Annual General Meeting.
- (F) Honorary Members shall be entitled to receive the Journal of Clinical Pathology on request.

SCIENTIFIC MEETINGS

8. (A) Scientific Meetings of the Association may comprise:-
- (1) Symposia on selected topics with invited speakers which shall be chosen by the Education Committee and approved by Council.
- Selection of speakers shall be based on their expertise and may include both Members and Non-members of the Association.
- (2) Individual scientific papers or posters based on original work not previously published and approved by the Scientific Meetings Secretary.
- (B) Scientific Meetings shall be open to both Members and Non-members of the Association on payment of the required registration fees, provided that they are either Registered Medical Practitioners or work in health professions related to the practice of pathology.
- Differential fees between Member and Non-member participants may be decided by Council for some Scientific Meetings on the advice of the Chairmen of Specialty Committees and the Scientific Meetings Secretary.
- Where members are required to pay a registration fee, Trainee Members shall be allowed to pay a reduced registration fee as determined from time to time by Council.
- (C) Scientific Meetings shall not be open to the Press or the Media unless previously agreed by Council.
- (D) No person attending a Scientific Meeting shall be entitled to ask questions or take part in any discussion unless invited to do so by the Chairman of the meeting.

OFFICERS

RESPONSIBILITIES AND DUTIES

9. The Chairman of Council, Honorary Secretary and Honorary Treasurer shall constitute the Executive Committee of Council and be *ex-officio* Members of all Committees. The President has a non-executive role and can act as an independent officer in the event of dispute.
10. In the case of emergency and of it being impossible to summon a Meeting of the Council in time to deal with such emergency, any two of the President, President-Elect, Past President, Chairman of Council, Honorary Secretary and Honorary Treasurer shall take such immediate action as may seem necessary in the circumstances, and shall report the matter to the next Meeting of the Council.
11. The Honorary Secretary shall be the Secretary of the Company for the purposes of the Act. In particular he/she shall be responsible for the Register; for keeping the official copy of the Byelaws and entering therein any changes made in them in accordance with Byelaw 4 and preparing a revised edition when ordered by the Council; and generally, the correspondence of the Association. He/she shall be responsible for the convening of General Meetings of the Association and the Meetings of the Council (at the direction of the Chair of Council/Executive Committee) and of Committees, and for the issuing of notices and the keeping and preparing of Minutes of all Meetings and drawing up a draft annual report for consideration by Council.
12. (A) The Honorary Treasurer shall pay all monies received by him/her on behalf of the Association into an account in the name of "The Association of Clinical Pathologists" at the bankers appointed by the Council. He/she shall keep an account of all monies received and expended and prepare a financial report for each Meeting of the Council, and an Income and Expenditure Account and Balance Sheet to be audited in accordance with the Articles, and at all times be prepared to give such information on the finances of the Association which may be required by the Council or any Committee of the Council.
- (B) Expenses not already approved through Council and the budgets (where they exist) of Committees of Council shall require approval of the Honorary Treasurer.

(1) The Executive Committee shall determine the Policy for expenses related to travel and attendance at meetings.

(2) Where there is a potential conflict of interest because a member of Council is the only person known to have the relevant expertise to advise about the specification required for an expenditure, then this shall be considered by one or more other independent members of Council to determine that the specification appears to be reasonable. In this event, Byelaw 12 B (2-3) shall apply,

(3). Attempts shall be made to obtain at least three quotes for the specification. At the same time, Council shall be asked to provide feedback on the specification. If concerns are raised regarding the specification the process is collapsed and the feedback is utilised to update the specification. Byelaw 12 B (2) is then repeated with the updated specification.

(4.) The Executive Committee shall adjudicate on the quotations. If there is a conflict of interest then the President shall replace the individual with a potential conflict of interest, who shall be excluded from this group.

(5.) In the event that the Association receives a request for funding to support a non-branch meeting or other activity, the request shall be referred to the Executive Committee who shall refer the matter for consideration at a meeting of Council where possible. If this is not possible, it shall be considered by the Executive Committee and then reported to Council.

13. (A) The Honorary Treasurer may pay without special order the current ordinary expenses of the Association, but other than as prescribed in the paragraph next following he/she may not disburse any other sum unless previously authorised to do so by the Council.
- (B) Provided that he/she acts always in conformity with decisions of the Finance Committee, the Honorary Treasurer is authorised to invest or to reinvest the monies of the Association from time to time and as the occasion may demand: any such action shall be reported to the Meeting of Council next following.
14. Except as required by Statute, or as duly authorised by the Executive Committee no one shall either supply a list of Members or furnish information with regard to Members to any individual, firm or company for any purpose.
15. If an unexpected vacancy shall occur in the office of President, the President-Elect shall assume office forthwith. The provisions of Article 56 shall apply in respect of tenure.
16. The President-Elect or, if there is no President-Elect, or if he/she is unable or unwilling to act, the Past President, shall perform the duties of the President while that office is temporarily vacant or in the absence of the President or if the President is unable or unwilling to act.

THE APPOINTMENT BY COUNCIL OF THE PRESIDENT-ELECT

17. Except as provided in Article 57.1 the President shall retire at the end of their term of office; he/she shall act throughout the Meeting at which he/she retires. As laid down in Article 57.1 he/she shall be eligible to serve for three years and in the event of a national emergency can be elected for a second three-year term, after which no further extensions will be allowed. In ordinary circumstances not be eligible for re-election until at least one year has elapsed.
18. Subject to the provisions of Article 54 and as laid down in Articles 57 and 58, the following provisions shall apply when required for the appointment of a President-Elect from amongst Ordinary Members, in ordinary circumstances of at least five years standing.
- (A) In conformity with Articles 88-94, at the request of the Chair of Council,, the Honorary Secretary shall ten months prior to the next relevant Annual General Meeting serve upon each Member of the Council, a form (by post or electronically via eMail) on which he/she may nominate one candidate for the office of President-Elect. The nominations so received shall normally be set before Council at its Spring meeting and not later than its Autumn meeting.

- (B) Each nomination form must state that it shall not be valid unless it is signed by the proposer and received by the Honorary Secretary, together with the nominee's written consent to stand for election, at least three weeks before the January Meeting of Council.
- (C) If only one Member be validly nominated, his/her name shall be laid before the January Meeting of Council, his/her appointment shall be confirmed or not confirmed at that Council Meeting and it shall be announced at the Annual General Meeting in that year. In the event of a nominee not being appointed, the Honorary Secretary shall, in conformity with Byelaw 18(A), issue further nomination forms in time for further nominations to be made before the Council meeting next following.
- (D) If more than one Member be validly nominated, their names shall be placed on the Agenda for the January Meeting of Council at which a ballot shall be held to enable each Member of Council present to record his/her vote.
- (E) If there are two or more candidates, the candidate who receives the greatest number of votes cast shall at the same Meeting be declared elected by the Chairman. In case of equality of votes the Chairman shall have a second and casting vote.
- (F) The appointment of the elected candidate will be announced at the Annual General Meeting.

ELECTION OF A VICE-CHAIR OF COUNCIL

19. Subject to the provisions of Article 73, in the event that the Chair of Council is unable to lead a council meeting, either:
- (A) One of other the members of the Executive Committee shall be asked to take on the role of Vice Chair for the meeting, OR (if a member of the Executive Committee is not available);
 - (B) The members present at the meeting may elect by simple majority one of the Ordinary Members of Council to take the role of Vice Chair for the meeting.

ELECTION OF CHAIRMAN OF COUNCIL, HONORARY SECRETARY AND HONORARY TREASURER

20. (A) The Chairman of Council, Honorary Secretary and Honorary Treasurer shall be chosen in the manner prescribed by Byelaw 21(B) and each shall be declared elected at the Annual General Meeting next following.
- (B) Subject to the provisions of Article 56, the tenure of office of the Chairman of Council shall not exceed five years and the tenures of office, respectively, of the Honorary Secretary and Honorary Treasurer, shall not normally exceed five years; provided that for each incumbency Council shall confirm or shall fail to confirm continuation in office at its Autumn Meeting each year.

The provisions of Article 62 shall apply.

CONFIRMATION OF INCUMBENCY

21. (A) At the Autumn Meeting in each year, Council shall confirm or fail to confirm the continuation in office of the Chairman of Council, Honorary Secretary and Honorary Treasurer subject to the limitations of tenure prescribed in Bye-law 20(B).
- (1) **Chairman of Council:** If continuation in office be not confirmed, or in the fifth year of incumbency, the office of Chairman of Council shall be declared to be vacant as from the Annual General Meeting next following and the provisions of Article 56 and of paragraphs (B) and (C) of this Byelaw shall apply.
 - (2) **Honorary Secretary and Honorary Treasurer:** If continuation in office be not confirmed, or in the fifth year of incumbency, the office of Honorary Secretary and Honorary Treasurer, as the case may be, shall be declared vacant as from the Annual General Meeting next following and the provisions of Article 56 and paragraphs (B) and (C) of this Byelaw shall apply.

SELECTION OF COUNCIL NOMINEES FOR HONORARY OFFICE

- (B) Subject to the provisions of Article 56, the Honorary Secretary shall conduct a postal enquiry of all Council Members at least six months prior to next Annual General Meeting. This enquiry shall include the distribution of a form upon which each Member of Council shall be entitled to indicate his/her choice for the Council nomination of candidate(s) for such honorary office(s) for which there shall be vacancies. The form shall state that indications of preference must be received by the Honorary Secretary by the date indicated on the form.
- (1) If only one candidate be validly nominated, his/her name shall be laid before Council at its January Meeting, and he/she shall be confirmed or not confirmed as the Council nominee for the office in question. If the candidate is confirmed they will be declared duly elected.
 - (2) If more than one candidate be validly nominated, their names shall be presented to the Council at its January Meeting at which a ballot shall be held to enable each Member of Council present to record his or her vote. The candidate who receives the greatest number of votes cast shall be declared elected by the Chairman. In case of equality of votes the Chairman shall have a second and casting vote.
- (C) Transitions take a lot of energy from leaders and the individuals can take many months before they find their feet and effectively assume their new role. For the ACP members, there is increasing competition for the limited amount of time available. Accordingly, it makes sense for the ACP to support transition acceleration for a variety of reasons:
- to mitigate risk to the Association
 - to limit the likelihood of derailment
 - to speed up time to performance
 - to retain talent

Support to ease transitions can help with continuity and reduce the learning curve for the new individual. This includes understanding both the formal and the informal structure of the association and how it makes / acts upon decisions and so forth.

In general, it is known when terms of office are coming to an end. Elections and the appointment of replacements should generally occur 4 to 6 months in advance of an individual demitting office such that the new office holder can be appointed to sit on the relevant committees prior to taking up post. Furthermore, this period should be used for active shadowing of the role, joint reviewing of the job descriptions and involvement in decision making to help bring about a seamless transition. In line with this, the Office shall pass this document and supporting information on to both the individual demitting office and their replacement as well as reminding the Executive at their regular meetings.

THE COUNCIL

ELECTION, RESIGNATION AND REMOVAL OF ORDINARY MEMBERS OF COUNCIL

22. Subject to and in conformity with Articles 62 and 89 the following provisions shall apply for electing the Ordinary Members of Council.
- (1) By the end of January before each Annual General Meeting in each year the Honorary Secretary shall send to all Ordinary Members entitled to receive notices a circular stating the vacancies which may be filled and calling for nominations.
 - (2) Such nomination forms shall state that they shall not be valid unless they are signed by the proposer and received by the Honorary Secretary, together with the nominee's written consent to stand for election, by the date stated thereon for its return.
 - (3) If more candidates are validly nominated for election than there are vacancies to fill, such election shall be by postal ballot.
 - (4) If a postal ballot shall be required the Honorary Secretary shall, at least two months before the Annual General Meeting concerned, serve upon each Ordinary Member entitled

to received notices a ballot paper indicating the vacancies to be filled and the list of candidates so nominated for election and stating that each such ballot paper must be received by the Honorary Secretary by the date indicated on the ballot paper. Each Ordinary Member shall be entitled to give one vote in favour of each of any number of candidates not exceeding the number to be elected to membership of the Council.

- (5) The Honorary Secretary shall appoint scrutineers to count the votes cast upon each postal ballot and they shall report to the Chairman of the Annual General Meeting concerned who may declare invalid any ballot paper adjudged to be improperly or incorrectly filled in.
- (6) If a postal ballot shall be required, the candidates elected shall be those who receive the greatest number of votes cast in such postal ballot, and shall at the same Meeting be declared elected by the Chairman of the Meeting. In case of equality of votes the Chairman shall have a second and casting vote.

- 23. Every Member of Council whose resignation shall have been accepted, or who shall have been removed, or who shall have retired from office by rotation shall *ipso facto* cease to be a member of every Committee of which he shall have been elected a member by virtue of his/her being a Member of Council.
- 24. In the event of any resolution being put to a Meeting of Council for the censure or removal of any officer or servant of the Association or for the expulsion of any Member who is a Member of Council or the removal of his/her name from the Register the vote upon such resolution shall be taken by secret ballot.

MEMBERS OF COUNCIL

- 25. Except where otherwise provided in the Articles and Byelaws, votes shall be taken at a Meeting of Council in such manner as the Chairman of such Meeting shall direct, provided that any three Members of Council present at any such Meeting shall have the right to demand that the votes upon any resolution put to such Meeting shall be taken by secret ballot.

A copy of the unconfirmed Minutes of any Meeting of Council or of any Committee, shall be issued to each Member thereof as soon as practicable after the Meeting.

- 26. (A) Voting at Council Meetings shall be restricted to the Trustees of the Association.
- (B) If they are not Trustees, the Assistant Officers, the Editor of the Journal of Clinical Pathology, and the Chairmen of Specialty Committees or their deputies can be invited to attend but will not have voting rights. The Editor of the Journal of Clinical Pathology, the Education Secretary, the Treasurer and the Chairmen of Specialty Committees shall be required to submit reports to Council at least one week prior to the Council meeting.
- (C) Where business is referred by individual Member(s) of the Association or by any of the Association's Committees the Member(s) concerned, or a representative of the Committee concerned may, at the discretion of Council, be invited to attend whilst that business is under discussion.

BANKING AND ACCOUNTANCY

- 27. (A) The Council shall from time to time determine who shall be the bankers of the Association. All cheques shall be signed by two of the authorised signatories.

Individual Branches of the Association and Assistant Officers shall not hold separate accounts on behalf of the Association.

- (B). The Council shall from time to time determine who shall be the Accountants of the Association, on the recommendation of the Honorary Treasurer.

COMMITTEES OF THE COUNCIL

28. The following provisions shall apply to every Committee established under Article 81.
- (A) Subject to paragraph (B) each Committee shall consist of a Chairman, a Vice-Chairman and such Members as shall from time to time be determined by Council and Council shall from time to time make the necessary appointments.
 - (B) The constitution and procedure of any such Committee shall be as laid down in or pursuant to the Articles and Byelaws and may provide for the co-option to any Committee of persons who are not Members of the Association but so that the number of members of any Committee who are not Members of the Association shall not at any time exceed one-third of the number of the members of the Committee who are Members of the Association and that no business shall be transacted at any meeting of a Committee unless a majority of the members present are Members of the Association.
 - (C) The Council may at any time remove the Chairman or Vice-Chairman or any member of a Committee.
 - (D) The Council shall review the membership of all Committees once in each year. This will normally be undertaken at the Autumn meeting of Council. Its decisions then taken, unless for the purpose of filling casual vacancies, which become effective immediately, shall become effective on the Annual General Meeting next following.
 - (E) The Chairman and Vice-Chairman of each Specialty Committee shall serve for a maximum period of four years. They shall not be eligible for further ordinary membership of that committee until at least one year has elapsed since retirement from the Committee. This provision however shall not preclude a member becoming Chairman or Vice-Chairman of a Committee immediately he/she ceases to be a member of it nor shall it preclude a Vice-Chairman becoming the Chairman of a Committee or *vice versa* without an intervening period of retirement.

In ordinary circumstances, the Chairman and Vice-Chairman of a Committee should not retire from office in the same year.
 - (F) Ordinary members of Committees, including those co-opted, shall not normally serve for more than four consecutive years without the approval of Council, and shall not normally be eligible for re-appointment until at least one year has elapsed since retirement from membership of the Committee.
29. The Meetings and proceedings of any Committee shall be governed by the provisions of the Articles for regulating the Meetings and proceedings of Council so far as applicable and so far as the same shall not be superseded by any regulations made by Council.
30. In the case of every Committee other than a Standing Committee, a time shall be fixed by Council within which the business entrusted to the Committee shall be completed and its conclusions reported to Council. When a Committee other than a Standing Committee has made its final report to Council, it shall automatically be dissolved unless Council shall otherwise determine.
31. No expense shall be incurred by any Committee other than the Finance Committee, unless a sum of money has been voted by Council for the special purpose of the Committee, or in special circumstances, if the Chairman of Council certifies that such expenditure is necessary.
32. Committees set up by Council may ordinarily be summoned to meet at times determined by Council.

STANDING COMMITTEES

33. (A) Standing Committees shall be appointed annually by Council. Such Committees shall include
- (1) **Credentials Committee**
The Credentials Committee shall serve to investigate the candidature of applicants for membership of the Association: they shall advise Council as to the suitability of such applicants as may be referred for their consideration. The Committee shall meet four times a year in the week immediately prior to each meeting of Council.

- (2) **Finance Committee**
The Finance Committee shall serve to advise the Honorary Treasurer, who shall be its Chairman.
- (3) **Education Committee**
The Education Committee shall serve to advise the Council on matters relating to education and training. It shall be composed of the President, the President-Elect, the Education Secretary, the Scientific Meetings Secretary, the Honorary Treasurer and one representative from each of the Specialty Committees, and the Chairman of the Trainee Members' Group. The Education Secretary will Chair the Committee meetings.
- (4) **Specialty Committees**
The Committees on Chemical Pathology, Forensic Pathology, Haematology, Histopathology, Molecular Pathology, Immunology and Microbiology shall be composed of a Chairman, Vice-Chairman and five other Members, one of whom may in each instance be an Extraordinary Member, and one Trainee Member. From amongst the Ordinary and Extraordinary Members one shall be responsible for commissioning Best Practice Guidelines, one shall attend meetings of the Education Committee and one, where necessary, shall represent a sub-specialty interest.
- (5) **Communications Committee**
This committee shall comprise a Chair and the ACP Website Content Editor, the ACP Website Technical Editor, the Editor of the ACP news, the Editor of the Journal of Clinical Pathology, the Education Secretary, the Chair of the Trainee Member Group and chairs of the Specialty Committees. Members will serve three-year term, renewable annually thereafter subject to the approval of Council. The Committee shall meet four times per year via telephone conference and report to Council by regular written report.
- (6) **Executive Committee**
This committee shall comprise the Chair of Council, Honorary Secretary, and Treasurer and will continue the day-to-day management of the Association, subject to reporting its actions to Council. The Executive Committee shall meet monthly or as required by the needs of the Association, in person or by telephone conference.

Each member responsible for Best Practice Guidelines shall serve for a period of four years but may be reappointed for one further term of four years.

(B) A Standing Committee shall have power, subject to the approval of Council to appoint sub-committees which shall be subject to the same constitution and procedure as the Standing Committees to which they report.

ANNUAL REPORT AND THE REGISTER

34. An Annual Report shall be published and presented to the Association at the Annual General Meeting. This shall contain the report of Council for the past year and the Treasurer's Report, with the audited Balance Sheet and Income and Expenditure Account, a report of the Annual General Meeting, and such reports of Committees or Memoranda, or other matters of general interest to the Members as Council may determine.
35. Copies of each Annual Report shall be sent to all Members whose names are entered in the Register.
36. The Register shall be incorporated in a Year Book, issued annually to each Member.

TRAINEE MEMBERS

37. The Trainee Members shall form a group which shall elect two of their number as Trainee Members of Council (see Article 60). The group may draw up its own rules provided that they in no way conflict with the Articles and Byelaws of the Association and that any such rules, or subsequent alterations in them, shall be subject to the prior approval of Council.